



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, JUNE 24, 2019.

PRESENT:

Dr. L. Ross, Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

REGRETS:

Ms. S. Bambridge, Vice-Chairperson.

The Chairperson called the meeting to order at 6:03 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added eleven (11) In-Camera items to the agenda.

Trustee Ross added two (2) items for In-Camera.

Mr. Bartlette – Ms. Letain

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held June 10, 2019 were circulated.

Mr. Murray – Mr. Sumner

That the Minutes be approved.

Carried.

Ms. Kejick – Ms. Fallis

That the Board do now resolve into Committee of the Whole In-Camera. (6:05 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA**2.00 IN CAMERA DISCUSSION:****2.01 Student Issues**

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report was presented.
 - b) Dr. Marc Casavant, Superintendent/CEO, provided information on a Personnel Matter.
 - c) The Superintendent/CEO provided an update on a Personnel Matter.
 - d) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Personnel Matter.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
 - a) The Superintendent/CEO provided an update on a Property Matter.
 - b) The Secretary-Treasurer provided information on a Property Matter and answered Trustee questions.
 - c) The Secretary-Treasurer provided an update on a Property Matter and received direction from the Board.
 - d) The Secretary-Treasurer provided an update on two (2) Property Matters.
 - e) The Secretary-Treasurer provided an update on a Property Matter and received direction from the Board.

- Trustee Inquiries

2.04 Board Operations

- Reports
 - a) Trustee Ross discussed two (2) Board Operations Matters with Trustees.
 - b) The Superintendent/CEO spoke on a Board Operations Matter and received direction from the Board.
 - c) The Secretary-Treasurer discussed a Board Operations Matter with Trustees and received direction from the Board.

- Trustee Inquiries

Mr. Montague – Ms. Letain

That the Committee of the Whole In-Camera do now resolve into Board. (6:56 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:04 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:**3.01 Presentations For Information****3.02 Communications For Information**

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the June 24, 2019 Report of Senior Administration:

- Celebrations
 - Graduation Ceremonies
 - Neelin High School Off-Campus – June 21, 2019
 - Crocus Plains Regional Secondary School – June 24, 2019
 - École secondaire Neelin High School – June 25, 2019
 - Vincent Massey High School – June 26, 2019
 - Dr. Casavant announced that Off-Campus has been approved to be a stand-alone school effective September 2019.
- Information Items
 - Manitoba Education and Training Correspondence
 - Healthy Schools Grant
 - Contingency Fund Allocation
 - Collaborative Learning Team Grant – Earl Oxford School
 - Head Teachers
 - Early Years, Middle Years and High School Athletics – Highlights from Semester Two
 - Scholarship Donors

Mr. Bartlette – Mr. Murray

That the June 24, 2019 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on June 18, 2019 was circulated.

Mr. Sumner – Mr. Montague

That the Report be received and filed.

Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Matters

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

50/2019 Mr. Montague – Ms. Fallis

The Board finds the monitoring report on Finance and Facilities Goal #3 – “*To lobby the province for increased Tier II and Tier III support given the large and increasing needs of the student population in Brandon School Division*” to be acceptable.

Carried.

51/2019 Mr. Sumner – Ms. Letain

That the proposal from the YMCA of Brandon to operate the Child Care Center at Maryland Park School be accepted.

Carried.

52/2019 Ms. Kejick – Ms. Letain

That the Tender from Jacobson Commercial Ltd. In the amount of \$61,755.33 (including taxes) for the Carpet and Flooring Supply/Installation at Earl Oxford and Waverly Park and for the Carpet and Flooring Supply/Installation with asbestos removal at Crocus Plains Regional Secondary School and École secondaire Neelin be accepted.

Carried.

53/2019 Mr. Bartlette – Ms. Fallis

That the Brandon School Division supports an easement agreement with BellMTS for the southern portion of the Kirkcaldy Heights School property whereby BellMTS can install new underground cable.

Carried.

5.06 Bylaws

Ms. Letain

By-Law 6/2019

That By-law 6/2019, being a borrowing by-law in the amount of \$992,900 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School**Project**

Linden Lanes School

Grooming Room Renovation

Maryland Park School

New K-8 School

École New Era School

Steam Unit Ventilator Replacement

be now read for the second time, having been first read on June 10, 2019.

Carried.

3rd Reading:

That the rules be suspended and By-Law 6/2019 be now read for a third and final time, and taken as read, finally passed.

Carried.

5.07 Giving of Notice**5.08 Trustee Inquiries**

6.00 ANNOUNCEMENTS

- a) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, August 26, 2019, Boardroom.

Trustee Ross wished everyone a happy, peaceful and safe summer.

7.00 ADJOURNMENT

Mr. Murray – Ms. Fallis

That the Board do now adjourn. (7:26 p.m.)

Carried.

Chairperson

Secretary-Treasurer